

**MINUTES**  
**Morris County Soil Conservation District [District]**  
**Board of Supervisors [Board]**  
30 Schuyler Place, Morristown, NJ - 2<sup>nd</sup> Floor Conference Room  
**July 24, 2024 at 2:00 pm**

The meeting was called to order at 2:02 pm by Board Chair Louise Davis.

Members Present:

Robert Danowski

Louise Davis

Bob McEwan (phone)

Phil Roehrich (phone)

Marc Slaff

Also Attending:

Jennifer McCulloch - District Manager

**OPEN PUBLIC MEETING STATEMENT**

Ms. McCulloch announced that in accordance with the Open Public Meeting Act, adequate notice of this meeting had been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record, and the Star-Ledger. Public notice was also posted at the County Clerk's office and the 30 Schuyler Place Annex in Morristown.

**PUBLIC COMMENT**

There were no members of the public present.

**CORRESPONDENCE**

There was no correspondence to review.

**APPROVAL OF MINUTES**

The Minutes of the June 26, 2024, 2024 meeting were reviewed. On a motion by Marc Slaff, seconded by Robert Danowski, the Board unanimously approved said Minutes.

**SOIL CONSERVATION DISTRICT REPORTS**

• **Chair Report**

○ **251 Program Certifications**

There were 49 Soil Erosion and Sediment Control Plans (Plans) certified since the last Board meeting on July 24, 2024, a detailed list was provided [attached]. All Plans were recommended for ratification by the Board. On a motion by Phil Roehrich, seconded by Bob McEwan, all aforesaid Plans were duly ratified

- **Requests for Authorization [RFA]**  
All Requests for Authorization of NJDEP 5G3 Permit applications, since the last Board meeting on June 26, 2024, were reviewed by staff and recommended for authorization by the Board. On a motion by Marc Slaff, seconded by Bob McEwan, the Board unanimously approved authorizing these RFAs.
- **FY 2024 Budget Transfer Authorization**  
On a motion by Marc Slaff, seconded by Bob McEwan, the Board unanimously approved a Budget Transfer for FY 2024 totaling \$14,350 to cover spending overages (vs. budget) in Computer Consulting (\$1,550) and Payroll Tax Expense (\$12,800).
- **Finance Report** – Mr. Slaff presented the Financial Report and bills, which were reviewed by the Board. On a motion by Bob McEwan, seconded by Phil Roehrich, the Board unanimously accepted the Financial Report and approved the payment of regular bills. Kara Hasko’s attendance at TSP (Technical Service Provider) training in Philadelphia from Sept 10-12, which is required to maintain her TSP license, was unanimously approved on a motion by Robert Danowski, seconded by Bob McEwan.
- **District Manager (DM)** – A written report was provided to the Board. Technology issues were discussed, including potential IT providers in FY 2025. The purchase of staff cell phones was tabled due to budget constraints. On August 1st, the Morris CADB meets, which is an opportunity to earn Supervisor training credits. Kara Hasko’ title was revised from “Program Manager” to “Conservation Program Manager” by unanimous approval on a motion by Robert Danowski, seconded by Bob McEwan.

Project updates were given for: 289 Beaver Brook Rd, Lincoln Park (support from MC Board of Health); The Morrison, Parsippany-Troy Hills (NJ-DEP will issue a Warning Letter); County Concrete (staff and NJDEP met with property owner, plan being developed), and 44 Prentice, Mendham Bor. (Agricultural Exemption suspended until required application and documentation is received and approved). RCPP Grant was filed with 4 NJ-SCD’s providing technical assistance, including the District. The Personnel Manual will be revised and distributed for discussion at the August meeting. The District continues seeking revision of the incorrect mileage charge in the database.

- **NRCS** – Jen McNally attended and provided a written report from Jill Ott [attached]

### **EXECUTIVE SESSION**

Pursuant to P.L. 1975 Ch. 231, the Open Public Meetings Act, Chair Davis announced that in compliance with the Open Public Meetings Act, the Board considered closing the open portion of the meeting to discuss matters related to potential litigation in Executive Session. On a motion by Bob McEwan, seconded by Robert Danowski, the Board unanimously approved this motion and entered Executive Session at 2:41 pm.

**RETURN TO OPEN SESSION**

On a motion by Marc Slaff, seconded by Louise Davis, the Board voted to return to Open Session; the Board unanimously approved this motion and returned to Open Session at 2:52 pm.

**ACTION RESULTING FROM EXECUTIVE SESSION**

As regards the current Notice of Violation (NOV) in effect on Denville Township's Veteran's Park Improvement project, if there is no progress or Township goodwill action taken by the July 29, 2024 deadline, the Board directed Ms. McCulloch to issue a Stop Construction Order. This motion was made by Bob McEwan, seconded by Robert Danowski, and approved unanimously by the Board.

**NEW BUSINESS**

Ms. McCulloch presented a draft FY 2025 Budget. After thorough discussion, the Board unanimously approved said draft budget with no revisions, on a motion by Marc Slaff, seconded by Phil Roehrich.

**ADJOURNMENT**

On a motion by Bob McEwan, seconded by Phil Roehrich, the meeting was unanimously adjourned at 3:53 pm.

**NEXT MEETING DATE**

The next regular meeting is scheduled for Wednesday, August 28<sup>th</sup> at 2:00 pm in the 2<sup>nd</sup> floor Conference Room at 30 Schuyler Place, Schuyler Annex Building, Morristown, New Jersey.

Let the Minutes reflect that Marc Slaff recused himself from any discussion or actions taken on projects affiliated with US Home Corporation DBA Lennar.

Let the Minutes reflect that Bob McEwan recused himself from any discussion or actions taken on projects affiliated with Bob McEwan Construction.

Respectfully submitted,

Jennifer N. McCulloch