

**Morris County Soil Conservation District
Supervisors Meeting
December 6, 2023**

December 6, 2023, meeting was called to order by Chair Louise Davis, 30 Schuyler Place, 2nd Floor - Schuyler Conference Room # 211, Morris Township, New Jersey Mrs. Connelly stated the Open Public Meetings Act requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the bulletin board, 30 Schuyler Place, Morris County Annex Building in Morristown; emailed to The Star Ledger, the Daily Record and filed with the Office of County Clerk.

The following individuals were present:

Chair:	Louise Davis
Vice-Chair:	Phill Roehrich (via phone)
Treasurer:	Marc Slaff
Assistant Treasurer:	Bob McEwan
Secretary:	Robert Danowski
Director NJDA	Frank Minch
Engineer	Joseph McEvoy
Engineer	Fred Meola
Applicant	Vincent Gallucci
Bookkeeper:	Jacqueline Connelly
Resource Conservationist:	Kara Hasko

The following individual was absent:

District Manager:	Joe Dunn
NRCS:	Jill Ott

The Meeting was called to order by Chair Louise Davis at 1:04PM

Correspondence:

NACDE Donation request –
Motion made by Member Slaff and seconded by Member Roehrich to approve a \$ 100.00 donation to NACDE. The Chair indicated the motion carried.

Nursery Agreement Renewal \$85.00 per year –
The motion made by Member McEwan and seconded by Member Danowski not to continue the Nursery Agreement Renewal. The Chair indicated the motion carried.

Accept Minutes:

October 25, Executive Minutes July 10, 26, September 27, October 25, November 15 and Special Meeting August 7, and November 15 minutes. Accepted as Submitted.

Motion made by Member Slaff and seconded by Member McEwan to approve all minutes as submitted. The Chair indicated the motion carried.

Chair:

NJACD Annual meeting requested every district to organize a Local Work Group to help address concerns and get the message out.

Covid-19 Protocol Update as per the New Jersey State Site- If an employee test positive they must isolate at home for at least 5 days from first day of symptoms or tested positive then return to work wearing a well-fitting mask for another 5 days.

Motion made by Member Roehrich and seconded by Member Slaff to approve updated Covid-19 protocol. The Chair indicated the motion carried.

Finance:

Motion made by Member Slaff and seconded by Member McEwan to approve paying the bills. The Chair indicated the motion carried.

FY2023 Audit:

Motion made by Member Slaff and seconded by Member McEwan to approve FY2023 Audit. The Chair indicated the motion carried.

Secretary:

Member Danowski is working with the board on the manager's job description including responsibilities, goals, grant work and performance plan as well as continuing evaluating performance metrics.

Member Danowski request the bookkeeper the authority to reinvest CD at the time of maturity.

Motion made by Member McEwan and seconded by Member Danowski to approve the bookkeeper to reinvest CD at their maturity date. The Chair indicated the motion carried.

Member Danowski had questions for the Director NJDA, Mr. Minch:

- 1- Is the Board of Supervisors a managing or governing board?

Mr. Minch stated the board is to be a governing board but under the current circumstance your board is managing.

- 2- Is the District allowed to give staff bonuses and are we required to give all staff the same % of salary increase?

Mr. Minch replied yes you can give the staff bonuses and you can assign an individual % salary increase per each employee.

Attorney:

The Chair asked Mr. Pidgeon for guidance on procedure for executive minutes advertised on our website. Mr. Pidgeon commented email any executive minutes to me, and I will redact / confirm acceptable for the website.

Mr. Pigeon commented that the district needs to assign manager for the Daniel Law Redactor- to be determined at the next meeting.

Resource Conservationist:

Kara will manage all Opra request submitted to our office.

Motion made by Member McEwan and seconded by Member Roehrich to approve Kara managing all Opra requests submitted to the office. The Chair indicated the motion carried.

Kara is also planning a Local Work Group on January 10, 2024, from 1-3pm in the second-floor conference room at 30 Schuyler Place in Morristown.

Refund County Application Fee Paid:

Motion made by Member Slaff and seconded by Member Roehrich to refund the total application fee paid by the County of Morris. The Chair indicated the motion carried.

Email Address License for 5 Supervisors:

Motion made by Member Slaff and seconded by Member Danowski to approve the cost of five business basic licenses for all the supervisors. The Chair indicated the motion carried.

Irene Estates:

The applicant, Mr. Gallucci, and his engineer Mr. Meola request the board to issue a conditional report of compliance to provide a temporary CO from the town.

Motion made by Member McEwan and seconded by Member Roehrich to approve a conditional report of compliance stating only the dwelling at 4 Irene court, block 4701 lot 28.02 and extends only until such time that the Flow Attenuating Feature can be installed in the Outlet Control Structure. The Chair indicated the motion carried.

Director NJDA:

Mr. Minch stated he will be recording this portion of the meeting, and his attendance is a result of Mr. Dunn's appeal to the State Soil Committee in reference to his termination. He is challenging procedure and timing on the rice notice. Mr. Minch asked the board and confirmed with the attorney Mr. Pidgeon all procedures were followed appropriately.

251 Certifications:

Motion made by Member McEwan to approve 251 Certifications and seconded by Member Roehrich. The Chair indicated the motion carried.

RFA Authorizations:

Motion made by Member McEwan to approve RFA Certifications and seconded by Member Slaff. The Chair indicated the motion carried.

Let the minutes reflect Member Slaff abstained from acting on any projects or conflicts affiliated with US Home Corporation DBA Lennar

Let the minutes reflect Member McEwan abstained from acting on any projects or conflicts affiliated with Bob McEwan Construction regarding 251 Certification or litigation.

NO MORE BUSINESS TO BE BROUGHT BEFORE THE BOARD 3:15 PM

Respectfully Submitted

Jacqueline Connelly