

MORRIS COUNTY SOIL CONSERVATION DISTRICT  
SUPERVISORS MEETING  
September 25, 2013

*The regular meeting of the Morris County Soil Conservation District was held on the above date at 16 Highview Ave., Cedar Knolls New Jersey. The meeting was called to order at 2:00 p.m. The following individuals were present. Chair; David Welch, Vice Chair; Louise Davis, Treasurer; Marc Slaff, Secretary; and Vice Chair; Bob McEwan. Manager; Joseph Dunn, Administrative Assistant; Shelly Zellars and NRCS; Dan Mull, Phil Roehrich absent.*

*Adequate notice of the meeting on this date has been provided through resolution adopted by the board of supervisors at its annual meeting at 16 Highview Ave., Cedar Knolls, N. J .and by posting at the District Office.*

**Roll Call for Supervisors**

Member McEwan- yes  
Member Slaff- yes  
Member Welch- yes  
Member Davis- yes  
Member Roehrich-absent

**Correspondence-** none

**Minutes for August 28, 2013-** Motion made by Member McEwan to approve minutes of August 28, 2013, seconded by Member Davis and all approved. Motion carried.

**Finance-** Motion made to pay bills for September 2013 made by Member Slaff, seconded by Member Davis and all approved. Motion carried.

**Manager-** Mr. Dunn is the midst of working on forestry plans for the EFP grant. Each property will require a new plan at 30-40 pages long and walking the properties.

**Move to New office-**

Memo outlining move in each supervisors packet-

- Parking and moving costs borne by County.
- Printing costs will be \$2,000 a year (currently \$4,000)
- Postage and phone will be same
- Computer costs borne by County
- Monthly meetings will be at 550 West Hanover Ave.
- Elimination of part time Network Manager beginning December 31, 2013
- Change District hours 7am to 3:30 pm.

Motion made to accept items on memo which includes the district adopting County Holidays adding day after Thanksgiving and Lincoln's Birthday) and new work hours (7:00 am-3:30 p.m.) made by Member McEwan, seconded by Member Davis and all approved. Motion carried. Holiday's will coincide with County providing we are in county building.

**NRCS-** Dan Mull

Dave Schaff has taken over Jim Wick's position. There is presently a replacement for Dave Schaff's old position coming in next week. She is from Pennsylvania and has been with NRCS for some time.

**Extension-** Progress

**Attendance-** Progress

*Budget Payroll-* Member Welch had some questions on the Budget which were answered by the staff.

Motion made by Member Davis, seconded by Member Slaff and all approved to accept the Budget, all approved. Motion carried.

Our audit is underway and we are waiting for comments from the auditor.

Signature cards for the bank have been signed.

*Retirement Dinner for County Engineer-*

Mr. Dunn would like to attend the re retirement dinner for Steve Hammond, County Engineer. Motion made by Member McEwan, seconded by Member Slaff and all approved to pay the dinner cost of \$80.00 for Mr. Dunn to attend. Motion carried.

**UCAP-**

Chairman Welch explained that our district has been notified by Valley National bank regarding an old account under UCAP which has sat idle for many years and would be forwarded to the state unless someone claims the account. Our Bookkeeper, Jackie Connelly notified our former supervisor Ken Roehrich, that his name was on the account and we would need to visit the bank and close out within 3 days. During the last district meeting this situation was discussed and our board member Louise Davis was appointed as a new representative for a restructured UCAP. It was discussed that funds in this account would be obtained and forwarded to another non-profit conservation group after

a joint meeting of the other districts involved. Ken Roehrich stopped by our office, obtained the paperwork and went to the bank. Mr. Roehrich indicated that he would attend this meeting.

Ken Roehrich arrived at 2:30 p.m.

(UCAP cont.)

Member Welch asked Mr. Roehrich if he could convey any information to the board regarding the account in Valley national... Mr. Roehrich explained that the funds were issued in a cashier's check and forwarded to a conservation organization. When asked what organization, Mr. Roehrich said NACD. Mr. Welch asked what the amount was and Mr. Roehrich said he did not know. Member Welch asked him if he had any transmittal paper work and he said no. Mr. Roehrich commented that the bank would have copies. Louise will give update to other members.

5 Minute break suggested by Chairman Welch.

### **Novartis Award-contractor Award**

An award application has been completed and will be forwarded to NACD nominating Novartis Pharmaceuticals with a deadline of October 4<sup>th</sup>. Motion made by Member Davis, seconded by Member Slaff and all approved to nominate Novartis Pharmaceuticals for Outstanding Contractor Award.

**Conference in Avalon** NJ October 27-28. Member Welch will be attending.

**Fennimore Landfill-** Mr. Dunn reporting. The state DEP has taken over the site. The odor is still very bad but the runoff is stable. Mr. Dunn met with DEPE on Monday. They are in the process of installing a scrubber to relieve the smell. The DEP will be applying with the district in January for a detention basin. Mr. Dunn will keep the board posted. Time frame for odor solution could be approximately 4-5 years.

**Sapling Sale Agreement-** We have been contacted by an organization interested in \$40,000.00 worth of saplings. Mr. Dunn explained that we might look for two municipalities in the county in which to direct our sales. He will do a spread sheet/write-up for board review next month.

**Raises-** Chairman Welch asked if there was a proposal for raises. Mr. Dunn commented No, not at this time.

**251 Certifications-** Motion made by Member Davis and seconded by Member Slaff to approve certifications for the month of September 2013. All Approved. Motion carried.

**RFA-**Motion made by Member Davis and seconded by Member Slaff to approve RFA Certifications for the month of September 2013. All Approved, Motion Carried.

**Executive Session**- Not Necessary.

Motion made to adjourn meeting at 3:30 made by Member Davis, Seconded by Member McEwan and all approved. Motion carried.

Next meeting to be held on October 23, 2013 at 550 West Hanover Ave., Morris Township NJ (Rutgers Extension Service).