

**MORRIS COUNTY SOIL CONSERVATION DISTRICT
SUPERVISORS MEETING
October 26, 2016**

The October 26, 2016 meeting of the Morris County Soil Conservation District was called to order by Vice Chair Phillip Roehrich at 2 PM at 550 West Hanover Avenue, Morris Township, and New Jersey. Mr. Dunn stated that the Open Public Meetings Act requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the Fourth Floor bulletin board, 30 Schuyler Place, Morris County Annex Building in Morristown; mailed to The Star Ledger, the Daily Record and filed with the Office of County Clerk.

The following individuals were present:

Vice Chair: Phillip Roehrich,
Treasurer: Marc Slaff, **Assistant Treasurer:** Bob McEwan,
Manager: Joe Dunn, Shelly Hothouse, Jacqueline Connelly,
NRCS; Dave Mull (late due to road construction traffic).
Absent: Louise Davis and Nick Platt

The Meeting was called to order by Vice Chair Phillip Roehrich @ 2:00 pm

Correspondence:

NACD Membership \$ 775.00. Motion approved by Member McEwan, second by Member Slaff to pay our yearly membership for the NACD in the amount of \$ 775.00. Motion carried and all approved.

Approval of Minutes:

Motion approved by Member McEwan seconded by Member Slaff to approve September 28, 2016 minutes. Motion carried and all approved.

Reports:

Personnel-

Mr. Dunn discussed Nancy Krivda to be hired for Administrative Assistant position, part time 25-30 hours per week starting January 3, 2017 after Shelly leaves for retirement. Jacqueline Connelly will be taking on full time position in the near future and assisting at monthly meeting.

Discussion followed by: Motion approved by Member McEwan seconded by Member Slaff to approve hiring Nancy Krivda and Jacqueline Connelly to work full time . Motion carried and all approved.

Finance:

Motion to pay bills for the month of October. Motion approved by Member McEwan seconded by Member Slaff to approve paying the bill for the month of October 2016. Motion carried and all approved.

Audit:

We will hold over for discussion until next meeting. Mr. Dunn noted future audit to redefine 251 reserves.

Check Signing Authority:

As a result of Shelly Hothouses retirement, we need to update our Escrow Account check signature and request all Provident Bank checking account have the same 3 signatures for all:

Joseph Dunn, Marc Slaff, & Bob McEwan

Motion approved by Member McEwan seconded by Member Slaff.

Motion carried and all approved.

NRCS:

Dan Mull- currently 12 active Farm Bill contracts

27 EQIP Applications

2017 Application pending.

Hockey Rink / Barn had one request for assistance but not a farm.

Discussion followed by: Motion approved by Member McEwan seconded by Member Slaff to approve Dan Mull's report. Motion carried and all approved.

Manager Report-

Mr. Dunn stated we will be requesting donation by mail for the 2017 Envirothon and all staff time will be provided by the majority of the New Jersey Conservation Districts. Morris County Soil Conservation requests to donate \$ 500.00 to the 2017 NJ Envirothon.

And Mr. Dunn would also like to spend up to \$ 500.00 on ribbons for awareness of Emerald Ash Bore which are a serious threat to our Ash Trees.

Both Discussions followed by: Motion approved by Member McEwan seconded by Member Slaff to approve donation for envirothon and the purchase of ribbons for EAB awareness. Motion carried and all approved.

SWO issued in Landing for fill behind commercial building. Sheila Hall MCSCD Inspector met with applicant and has the project seeded down. Waiting for plans to come into our office.

NACD National will be held January 28 – February 1, 2017 in Denver, Colorado.

Old Business:

Shelly Retirement:

To confirm Shelly Retirement lunch date Tuesday December 13, 2016 @ The Barn off Route 10 West in Randolph.

Roehrich Roots:

Mr. Dunn took a tour of Roehrich Roots with the NABA. They would like a written contract for them to apply for a grant. They will have volunteers to help with the project

Envirothon:

MCSCD will be hosting the 2017 Envirothon with Warren County Soil Conservation District. The location will be at Schooleys Mountain Park. A permit has been secured and will have called the insurance company in reference to coverage. We expect approximately 300 people. This year's topic will be Agricultural Conservation BMP (Best Management Package)

EAB:

Flyers on trees for the Emerald Ash Borer meeting dates and speakers to be determined. We do not anticipate any significant costs to the district.

Executive Session: Not Necessary

Meeting attendance- Shelly-Progress

251 Certifications- Motion made by Member Slaff, seconded by Member McEwan to certify 251 certifications. Motion carried and all approved.

RFA Authorizations- - Motion made by Member Slaff, seconded by Member McEwan to certify RFA Authorizations. Motion carried and all approved.

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Let the minutes reflect Member McEwan abstained from acting on any projects or conflicts affiliated with Bob McEwan Contruction regarding 251 Certification or litigation.

Let the minutes reflect Member Platt abstained from any requests on, in or by the Town of Harding Township regarding 251 Certification or litigation.

Adjournment:

Motion made by Member Slaff, seconded by Member McEwan to adjourn meeting at 2:47 p.m. Motion carried and all approved.

Next meeting will be held on December 7, 2016