

**MORRIS COUNTY SOIL CONSERVATION DISTRICT  
SUPERVISORS MEETING  
December 7, 2016**

The December 7, 2016 meeting of the Morris County Soil Conservation District was called to order by Chair Louise Davis at 2 PM at 550 West Hanover Avenue, Morris Township, and New Jersey. Mr. Dunn stated that the Open Public Meetings Act requirements have been met. Pursuant to N.J.S.A. 10:4-6 et seq. adequate notice of this meeting was provided by giving the time, date, and location and to the extent known the agenda of this meeting. At least 48 hours in advance this notice has been posted on the Fourth Floor bulletin board, 30 Schuyler Place, Morris County Annex Building in Morristown; mailed to The Star Ledger, the Daily Record and filed with the Office of County Clerk.

The following individuals were present:

**Chair:** Louise Davis

**Assistant Treasurer:** Bob McEwan,

**Secretary:** Nic Platt

**Manager:** Joe Dunn, Shelly Hothouse, Jacqueline Connelly,

**Excused:** Phillip Roehrich, Marc Slaff

**The Meeting was called to order by Chair Louise Davis @ 2:00 pm**

**Correspondence: No Actionable Correspondence**

**Approval of Minutes:**

Motion made by Member McEwan to approve October 26, 2016 minutes seconded by Member Platt. Motion carried and all approved.

## **Reports:**

**Personnel**- See Executive Session

## **Finance:**

Motion made by Member McEwan to pay the bills for the month of November 2016 and seconded by Member Platt. Motion carried and all approved.

## **Audit:**

Motion made by Member McEwan to approve FY 2016 Audit seconded by Member Platt. Motion carried and all approved.

## **NRCS: Progress**

## **Manager Report-**

Mr. Dunn stated: To start Litigations on a SWO/Complaint in Rockaway, abandon gas station on Mt. Hope Avenue. The applicant has gone over the area of disturbance, no controls in place and has no silt fence.

## **Application Administrative Procedures:**

- Inconsistency of certification fees depending on status of projects.
- Projects initiated are different than project that aren't.

Mr. Dunn recommends all certification fees including fixed cost for the office should be treated the same regardless if the project has commenced or not.

Member Mr. Platt motioned we tighten up our financial controls as per Manager Mr. Dunn's recommendations.

Motion made by Member Platt to approve financial controls seconded by Member McEwan. Motion carried and all approved.

**Old Business:**

**Roehrich Roots:**

Tour of Roehrich's Roots\_Nursery with NABA is on hold waiting for an agreement. The plan is for volunteers to help bring the nursery back into shape and build a garden with butterfly plants.

**Envirothon:**

MCSCD will be hosting the 2017 Envirothon without Warren County Soil Conservation District. Mr. Dunn and Sheila Hall attended their 1<sup>st</sup> meeting at Schooleys Mountain Park. Mr. Dunn requested the board of supervisor try to attend Saturday May 13<sup>th</sup> at 8:00 am for the opening ceremony to see all the interested students.

Mr. Dunn recommends for the 2017 NJ Envirothon, Morris County Soil Conservation District make available a \$500.00 Envirothon Scholarship to reach out to 5 new schools in Morris County that have not participated within the last 5 years to cover \$ 100.00 application fee. Motion made by Member McEwan to approve \$ 500.00 Envirothon Scholarship and seconded by Member Platt . Motion carried and all approved.

**EAB** – In progress

Planning 3 meeting in Mt Olive, Roxbury & Succasunna about 1 hour long with 3 speakers (Contractor, Forester and representative from Extension services). Mr. Dunn to get legislation from Ohio to prepare for New Jersey. Mr. Dunn and Louise Davis to attend a meeting with Nic Platt.

**Executive Session:** Motion made by Member Platt to close public meeting at 3:00 pm and open Executive meeting for the purpose of Personnel, seconded by Member McEwan. Motion carried and all approved.

**Performance Evaluation:** Mr. Dunn stated after 20 years everyone in the office works very well together.

Member Platt stated he is very pleased with the reviews.

Member Platt with Chair Davis to review Manager Mr. Dunn - for new business next meeting.

Motion made by Member Platt to approve performance evaluations and seconded by Member McEwan. Motion carried and all approved.

**Executive Session Adjournment:**

Motion made by Member Platt to close Executive Session and return to public meeting 3:05 pm and seconded by Member McEwan. Motion carried and all approved.

**Meeting attendance-** Shelly-Progress

**251 Certifications-** Motion made by Member McEwan to certify 251 Certifications and seconded by Member Platt. Motion carried and all approved.

**RFA Authorizations-** - Motion made by Member McEwan to certify RFA Authorizations and seconded by Member Platt. Motion carried and all approved.

Let the minutes reflect Member McEwan abstained from acting on any projects or conflicts affiliated with Bob McEwan Contruction regarding 251 Certification or litigation.

Let the minutes reflect Member Platt abstained from any requests on, in or by the Town of Harding Township regarding 251 Certification or litigation.

**Adjournment:**

Motion made by Member Platt to adjourn meeting at 3.11 p.m. and seconded by Member McEwan. Motion carried and all approved.

**Next meeting will be held on January 25, 2017**

