

**MORRIS COUNTY SOIL CONSERVATION DISTRICT**  
**SUPERVISORS MEETING**  
**APRIL 28, 2010**

*The regular meeting of the Morris County Soil Conservation was held on the above date at 550 West Hanover Ave., Morris Township, New Jersey. The meeting was called to order at 2:00 p.m. The following individuals were present: Vice Chair Louise Davis, Treasurer, Jeanette Bonin, Vice Treasurer Larry Ashley, Shelly Zellars, Administrative Assistant, Jackie Connelly, staff and Joseph Dunn Director. Margaret Nordstrom and David Welch absent. Guests included Tom Drewes and Dan Mull NRCS.*

*Adequate notice of this meeting on this date has been provided through resolutions adopted by the Board of Supervisors at its annual meeting at 550 West Hanover Ave., by posting at the District office, by mailing to the Daily Record and by filing with the Morris County Clerks Office.*

**Correspondence:**

- Resignation letter from staff member Colin Clavadaschter.
- State Committee list of Supervisor nominations.
- Letter- Charles Dauchert Jr. from Hidden Glen Road in Washington Township.
- Thank you letter for Jan Traynor, chairperson of the nominating committee.
- Resolution for \$25.00 fee for state committee.

**Supervisor Roll Call:**

Jeanette Bonin- yes  
Louise Bonin- yes  
Larry Ashley-yes

David Welch-absent  
Margaret Nordstrom- absent

**Approval of Minutes**

Motion made by Member Davis, seconded by Member Bonin and all approved to accept minutes from March 24, 2010 District Supervisors meeting with small punctuation corrections.

**Staff Presentation- Jackie Connelly Budget and Seedling Sale Report**

Budget is presently at 75% with total income at 66%. Renewal fees collected in the amount of \$51,205.00.

Profit and Loss for Month of March- Loss of \$19, 172.02 and Year to date profit \$9,886.85.

Cash Account balances as of March 31, 2010

NJ Cash Mgt	\$254,781.33
CD	\$394,844.17
Checking	\$195,244.84
Payroll	\$ 91,270.72

Seedling Sale Profit 2010- Profit \$758.76 Orders are down

CD Renewal- Renew with Valley National Bank at .5% for next 90 days.

Outstanding Project inspection Fee invoices for March 2010

Database accounts with Red Balance invoiced =	\$7,539.50
Invoices Paid	\$5,175.05
Unpaid Outstanding Balances	\$2,364.45

State ID to be given to Jeanette Bonin and Sign Receipt form.

Sign Vouchers & checks- Larry Ashley & Jeanette Bonin

Request \$150.00 to Landscape office @ High view Ave. Motion made by Member Bonin, seconded by Member Davis and all approved to allow \$150.00 for office landscaping.

Colin Resignation- Effective 4/30/10. Balance of Vacation and Personal Time of 75.5 hours included in final payroll check for period ending 4/30/10.

**Personnel-** Resignation of Colin Clavadaschter.

**Nursery-** Possible intern for the summer to help with nursery. Ken Sicknick will do interview of college intern. Job description will be done by Joe Dunn. Suggestion that we pay \$10.00 per hour with no benefits. We will need to determine amount of hours needed. Motion made by Member Bonin, seconded by Member Davis and all approved to hire summer intern for nursery.

**Finances-** Motion made by member Bonin, seconded by Member to approve payment of bills for March 2010. Roll Call Member Bonin yes, Member Davis, yes and Member Ashley, Yes.

**NRCS-** Dan Mull

We received 6 Whip applications, funded 2 contracts.

We received 14 applications, funded 4 forestry contracts

Forestry Opportunities available through EQIP/ 4 contracts funded in 2010.

EQIP contract Plan and Whip Contract plan in Harding.

No request for Assistance signatures.

2010 payments made to 3 contracts.

**Tom Drewes-** 75 year anniversary of NRCS. Duke Farm children came to plant trees at farm.

**RC&D** - Member Davis

An evaluation of all RC&D offices is being conducted to assure funds are providing services.

**Manager,** Joe Dunn – Managers report was included with minutes. Will finish TSP training tomorrow. Will need a few more land owners recommendations. Motion made to accept manager's report made by Member Bonin, seconded by member Davis and all approved.

TSP's can be extremely helpful in energy field. Energy will become a natural conservation in the future. There is money available through NRCS (ENSAV) to have districts do energy audits for farmers. Our licensed Engineer, Joe McEvoy would automatically qualify as a TSP. Our contact for information would be Christine Hall. Average charge would be about \$1200.00 for 4 hours work.

NRCS Confidentiality agreement work in progress. Hoping to have completed by July.

**SSCC-** reported by Louise Davis

Obligated 251 funds should be dedicated. Our auditor does not share that opinion and feels funds would not be completely protected.

*Special note:* Supervisor Davis attended all three supervisor training days

Additional charge for Administrative costs in State will be charged to each new application after April 15, 2010 by the districts.

**State Fee of \$25.00**

Motion made to accept additional SSCC \$25.00 administration fee on all new applications made by Member Ashley, seconded by Member Davis and all approved.

*Single Family guideline for Supervisors-* Guidelines given to all supervisors. Shelly will mail one to Member Welch and Member Nordstrom. For supervisor review, final decision will be made at May Meeting.

*Envirothon-* May 8, 2010 Sheila will be attending in South Jersey

*Attorney*-Motion made by Member Bonin, seconded by Member Ashley to retain Mr. Jack Pigeon for the next 6 months at \$100.00 per hour until interviews can be completed for attorney interviews.

**RFA**- Motion made to approve authorizations for RFA's made by Member Bonin, seconded by Member Davis and all approved.

**251 Certifications**- Motion made by Member Ashley, seconded by Member Bonin and all approved to certify 251 certifications.

**Executive Session**- Motion made by Member Ashley, seconded by Member Bonin and all approved to move into Executive Session at 3:20 p.m.

Executive Session for the purpose of litigation.

Motion made by Member Ashley, seconded by Member Bonin and all approved to move out of executive session and back into public meeting at 3:45 p.m.

Motion made by Member Bonin, seconded by Member Davis and all approved to adjourn meeting at 3:46 p.m.

Next meeting will be held on May 26, 2010 at 2 p.m.